



PUT THIS ON YOUR FRIDGE FOR  
A QUICK REFERENCE GUIDE!



## HOME MAINTENANCE

# Checklist

TACKLE TASKS BY SEASON TO KEEP  
YOUR HOME HEALTHY, YEAR-ROUND.

### EVERY SEASON

- Clean gutters and downspouts.
- Change furnace/AC filter.
- Remove lint from exterior dryer vent.
- Vacuum refrigerator coils.
- Clean kitchen exhaust hood and filter.
- Test GFCI outlets monthly.

### SPRING

- Inspect chimney, roof, and attic for leaks or damage.
- Hire a professional to inspect and clean if you have a septic tank.
- Remove storm windows and install screens.
- Wash windows and decks, reseal decks if needed.
- Fertilize lawn and check sprinkler system.
- Polish wood furniture.
- Dust light fixtures, fan blades, and window blinds.
- Replace batteries in smoke and carbon monoxide alarms. Replace alarm if plastic is yellowed.
- Check fire extinguishers, replace every ten years.
- Repair caulking at sinks, shower, and bathtub areas.

### SUMMER

- Prune trees and shrubs.
- Touch-up exterior paint and caulking, repair or replace siding as needed.
- Inspect basement, crawl space, and exterior for moisture problems.
- Check for pest intrusions.
- Grease garage-door chain.
- Inspect hoses on the washing machine, dishwasher, and ice maker for leaks.
- Check kitchen and bathrooms for any leaks.

### FALL

- Cover or store outdoor furniture.
- Remove screens and install storm windows.
- Seal any gaps or cracks around windows and doors.
- Trim trees and shrubs away from house, rake leaves, and aerate the lawn.
- Remove leaves and debris from gutters and downspouts.
- Turn off and drain outdoor water supply, remove and store hoses.
- Repair cracks or gaps in walkways and driveway.
- Have chimney cleaned and fireplace inspected by a professional.
- Repair any loose door handles and locks.
- Have furnace inspected by a professional.
- Deep clean the carpets.

### WINTER

- Drain the sprinkler system.
- Cover your air-conditioning unit.
- Check basement for leaks during thaws.
- Inspect the roof, gutters, and downspouts for damage after heavy storms.
- Clean drains in sinks, tubs, showers, and dishwashers.
- Drain and flush water heater.